

Dina Indrasafitri Resume

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Website: <http://dinacommunications.weebly.com>

Education:

2018 – 2019 Certificate IV in Visual Arts, Charles Darwin University, Australia (in progress)

2018 - 2019 Certificate III in Individual Support, Charles Darwin University, Australia (in progress)

2018 Diploma in Psychology, Charles Darwin University, Australia

2011 Post-Graduate Course in Urban Management and Development Theory
Institute of Housing and Urban Studies, Erasmus University, Netherlands.

2005 Bachelor of Sociology, University of Indonesia, Indonesia

Qualifications:

2017 Accreditation as English to Indonesian Translator from National Accreditation Authority for Translators and Interpreters – Australia (NAATI). NAATI Number: 102371

Awards:

2011 STUNED scholarship from the Netherlands Government

Key Training

2017 Arrernte language course, Alice Springs Language Centre

2017 Radio broadcast, 8CCC Community Radio

2015 United Nations Office for REDD+ Coordination in Indonesia (UNORCID) Media Training:
REDD+ and the Green Economy in Indonesia, Jakarta

2015 First aid and CPR training conducted by Redpath Education,

2016 News Limited Video Journalist Workshop by Australian Film Television and Radio
School.

2008 Japanese course at MANTIKA language course, Jakarta Grade 2.

1997 English course at ZAIEN English course, Jakarta – TOEFL Level

Entrepreneurial Experience

April 2017 – present

I run my own business: Dina Visual And Words – ABN 37288724600

Dina Visual and Words provides artistic and media services, including graphic design, translation and illustration

Professional Experience

**February 2018 – present Alice Springs Language Centre
Language Support Officer**

Achievements & Key Responsibilities

Assist Year-12 students in learning Indonesian language

**May 2017 – present Australian Regional and Remote Community Services
Case Manager**

Administrative Assistant

Achievements & Key Responsibilities

- Managed the coordination and delivery of logistics and personnel to areas in Sumatra ravaged by earthquake and tsunami
- The WHO established a post in Medan, North Sumatra, coordinated the build and the post's administrative system
- Managed the day-to-day tasks such as travel arrangements for personnel and liaising with WHO staff in other countries and cities.

2004

**Jakarta bureau of Japanese newspaper Mainichi Shimbun
Intern Reporter**

Achievements & Key Responsibilities

- Translating and summarizing daily news from local newspapers, radio and the television, covering press briefings, and interpreting.

Sept 2015 – Nov 2015

**Australian Regional and Remote Community Services
Care work - Contract**

Achievements & Key Responsibilities

- Delivered care for clients, most of whom are indigenous elderly women, through assisting them with daily activities, and accompanied them during leisure activities such as coloring, crafting or enjoying a movie.

Mar 2015-Jun 2015

**The People Behind the Wall
Project Management and Social Media Campaign -Contract**

The People Behind the Wall is an innovative storytelling and photography project using social media as its main platform. The project, initiated by Dutch photographer Cynthia Boll, aims to raise awareness about land subsidence in Jakarta through the eyes of locals.

Achievements & Key Responsibilities

- Project Managed the recruitment of the Jakarta team of copywriters, designers and web builders, and chief editor
- Managed all the writing involved with the project, including captions, releases, web content, presentations and briefs.

April 2015

Mercy Campaign – Contract

Mercy Campaign, or Tolong Berikan Pengampunan, was a campaign to ask for clemency for two Australians facing the death penalty in Indonesia for drug crimes.

Achievements & Key Responsibilities

- Managed the Facebook page, monitored the local media for their reporting on the issue, and made a video featuring Indonesians voicing their opinions on the issue in their own words.

April 2015

**Indo Multi Media (Jakarta Java Kini)
Writing and Editing - Freelance**

Achievements & Key Responsibilities

- Editor-at-large for Jakarta Java Kini's 2015 guide book, which included articles and directories on various subjects, including leisure, food and basic information about Indonesia and Jakarta.
- Developed, wrote, commissioned and edited feature articles.

2012 **The Jakarta Post Newspaper**
Journalist – Freelance

Achievements & Key Responsibilities

- Wrote various news articles in English from Australia, mostly concerning Indonesian culture and politics, and Indonesia – Australia relations

2011 –2013 **Latitudes.nu**
Journalist - Freelance

Achievements & Key Responsibilities

- Wrote stories in English about travel and culture in South East Asia. These stories were published in the website <http://latitudes.nu>

Jan 2013 – Nov 2013 **The Jakarta Post Digital**
Editor – Freelance

Key Responsibilities

- Edited travel, culinary and art web articles from writers and contributors.

2008 **PT Penerbit Erlangga**
Author - Freelance

Achievements & Key Responsibilities

- Developed and wrote a career guide book about working public relations. This book was aimed at recent high school graduates . The book was published under the title 'Bekerja Sebagai Public Relations' (Working in Public Relations).

2007 - May 2013 **Translating – Freelance Various Organisations**

Highlights

- Translated the annual financial report of Bank Rakyat Indonesia's (BRI) from Indonesian to English.
- Translated journalism training materials from English to Indonesian and vice-versa.
- Translated the book What Your Doctor May Not Tell You About Breast Cancer by John R Lee, David Zava and Virginia Hopkins and The Real McCain by Cliff Schechter into Indonesian.

2015 **National Road Transport Hall of Fame**
Graphic Design and Illustrating - Freelance

Achievements & Key Responsibilities

- Completed hundreds of induction plaques for noteworthy drivers in the Australian trucking and coach industry within a short period, in time for the Hall of Fame's induction ceremony. Duties included making layouts, retouching photos and proofreading.

Jun 2011 – Jun 2012 **Warriors Records and Entertainment**

Event Co-Ordinator

Achievements & Key Responsibilities

- Treasurer and liaison officer position for a number of events, including: The Last Resort Live in Jakarta, The Oppressed Live in Jakarta, and Tortured Soul Indonesian tour 2012.

2007-2009

Warriors Records and Entertainment Graphic Design and Illustrating

Achievements & Key Responsibilities

- Designed and oversaw the printing and production processes of album covers and promotional materials and helped design the company's website.

Language Skills:

Indonesian – Native level

English – Professional level, latest IELTS score 8.0.

Japanese – Beginner level

Arrernte - Beginner level

Computer Skills:

- Very proficient in Microsoft Office
- Proficient in Photoshop, Illustrator, and InDesign
- Proficient in Final Cut, Audition, Audacity, Premiere and NETIA.
- Experienced in website building and content management using tools such as Wordpress, Weebly and Drupal

Other Skills:

- Live radio broadcast, switchboard operation
- Producing manual artworks using various media
- Australian and Indonesian drivers' license, 4-Wheel driving skill, own transport
- Ochre card for working with children in the NT

References:

Available On Request